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Approved For Release : CIA-RDP70-00211R000100070043-5

2 April 1951

RECORD OF SCHEDULES PREPARED FOR DEPOSIT OF NSC & CIA VITAL MATERIALS

NAME OF ORGANIZATION	FREQUENCY OF DEPOSIT	DATE SCHEDULE PREPARED	DATE OF AUTHORIZED EXCEPTION
NATIONAL SECURITY COUNCIL	BI-WEEKLY	DEC 53	28 MAR 52
DIRECTOR OF CIA	QUARTERLY	FEB 53	
DIRECTOR OF PERSONNEL			
DIRECTOR OF TRAINING			
ASST. DIRECTOR FOR COMMUNICATIONS			
OFFICE OF DD/I	BI-WEEKLY	11 MAY 54	28 MAR 52
OFFICE OF NATIONAL ESTIMATES	WEEKLY	*9 DEC 53	
OFFICE OF CURRENT INTELLIGENCE	WEEKLY	* MAR 54	
OFFICE OF RESEARCH & REPORTS	WEEKLY		
OFFICE OF SCIENTIFIC INTELLIGENCE	WEEKLY	6 JAN 54	4 MAY 54
OFFICE OF OPERATIONS	BI-WEEKLY	AUG 53	
OFFICE OF COLLECTION & DISSEMINATION	WEEKLY	* APR 53	
OFFICE OF INTELLIGENCE COORDINATION	BI-WEEKLY		
OFFICE OF DD/P	BI-WEEKLY	**	5 FEB 52
OFFICE OF DD/A			
SECURITY OFFICE	SEMI-ANNUAL	MAR 53	
OFFICE OF GENERAL COUNSEL	WEEKLY	14 APRIL 54	
AUDIT OFFICE			5 FEB 52
OFFICE OF COMPTROLLER	BI-WEEKLY	* OCT 52	
LOGISTICS OFFICE	WEEKLY	MAR 54	
MEDICAL OFFICE			
MANAGEMENT STAFF	WEEKLY		

* Schedules have been established for certain records within these offices. It is hoped, where feasible, that a schedule for the complete Vital Materials holdings in these offices can be established shortly.

** In accordance with letter of exception, dated 7 August 1951, Records Management Branch is not responsible for depositing, maintaining or inventorying DD/P deposits of Vital Materials.

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